

#### **PUBLIC DUE DILIGENCE REPORT**

## 1. Company Information

Jervois Finland Oy (referred as the 'company' or 'JFO') is the producer of high-quality cobalt-based chemicals and powders. The processing facility is located at Metallitehtaantie 48, 67900 Kokkola, Finland. This report covers Due Diligence information since January 1, 2021 through December 31, 2021.

### 2. Cobalt Institute Responsible Assessment Framework (CIRAF) Summary

CIRAF provides a management framework on how to respond to nine areas of material risk areas identified for the responsible sourcing and production of cobalt. The nine areas of material risks are:

- Air- water-soil pollution & energy efficiency
- OHS and working conditions
- Conflict & financial crime
- Human rights abuses
- Worst forms of child labor
- Biodiversity
- Artisanal Mining
- Livelihoods
- Resettlement

JFO made a commitment to the CIRAF program on March 13, 2020 and agreed to undertake an annual assessment of material risks, identified by CIRAF in our operations and supply chain where applicable, using the CIRAF Implementation Guidance, CIRAF Assessment Tool and CIRAF Standards Reference Document. Our annual assessment found JFO's due diligence practices achieved a level 3 of CIRAF program. Level 3 means JFO has identified material risks in its cobalt supply chain, and established policies and due diligence management systems to address the nine material risks identified by CIRAF.

#### 3. Responsible Minerals Initiative (RMI)'s Downstream Assessment Summary

JFO became the first cobalt chemical producer in the world to achieve Conformant Downstream Facility status through the <u>Responsible Minerals Initiative's (RMI's)</u> Downstream Assessment Program. This assessment is valid through September 24, 2022.

RMI developed the Downstream Assessment Program (DAP) as a mechanism by which downstream companies, within the cobalt or tin, tantalum, tungsten, gold (3TG) supply chains, can obtain independent validation that their responsible sourcing practices are aligned to OECD





Due Diligence Guidance for Responsible Mineral Supply Chains from Conflict-Affected and High-Risk Areas (OECD Guidance). This program is solely for downstream companies that do not meet the definition as a refiner or smelter. Jervois Finland Oy's <u>conformance status</u> is publicly listed on RMI's website.

### 4. Company Supply Chain Policy

To avoid the use of conflict minerals, which directly or indirectly finance, or benefit armed groups and/or involve other serious human right abuses in conflict-affected and high-risk areas (CAHRAs), the company has established a supply chain policy which has been assessed by RMI's DAP. The supply chain policy is fully aligned with the third edition of the OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas (OECD Guidance). It covers all risks identified in Annex II of the OECD Guidance and its geographic scope is global. The company is committed to work with value chain members to address any Annex II risks if identified. The policy has been reviewed and approved by President and Responsible Sourcing Steering Group of the company, which are committed to its implementation. The policy has been widely disseminated to the raw material suppliers and is publicly available on the company's website.

## 5. Company Management System Structure

The company follows through on its commitments in the supply chain policy and has developed an internal procedure for due diligence with the following aspects:

- The company's President and Responsible Sourcing Steering Group are responsible to oversee the due diligence program and risk management design and implementation.
- The Responsible Sourcing Steering Group (RS Steering Group) decides how Conflict Affected High-Risk Areas (CAHRAs) are defined at JFO (see section 6). The Steering Group also determines the required risk management measures for each supplier in the supply chain. The group should target to have at least one meeting per quartile and reports back to the Management Committee. In 2021, there has been a total of four RS Steering Group meetings. The purpose of the meetings is to decide on approval status of suppliers, identify and assess risks, finalize definition criteria to define CAHRAs and to develop a strategy to address identified risks. The group also addresses any possible grievances or internal deviations.
- The company has assigned the Manager, Sustainability & Sales to coordinate the work of the relevant departments (including the Raw Material Management, Quality, Production) to ensure each department continuously implements roles and responsibilities associated with the due diligence program and report any potential risks identified.
- The company conducts due diligence management system training at least once a year for key staff from all relevant departments implementing the due diligence program. If there is an update to the program, the company conducts additional training as necessary.
- During the reporting period a total of four remarks have been reported and investigated concerning the company's due diligence management system:



Type of remark	Root cause	Corrective measure	Status	Risk to responsible sourcing
Human rights – warning sign	Army activity on a high-risk sourcing area.	The situation was investigated. It was concluded that the situation did not trigger any Annex II risks. Training on Voluntary Principles on Security and Human Rights provided to key mine personnel, security, local gov't and army representatives. JFO continues to monitor the situation.	Closed with ongoing monitoring	Low
Shipment received with broken/ different seals	Container inspection at transit port	Third party hired to ensure container integrity by monitoring inspection and resealing of container.	Closed	Low
Human rights/labor rights – warning sign	Allegations published regarding human/labor rights violations of contractors working at large scale mines	Investigations of allegations were found to be untrue. Enhanced inspections of contracting firms were implemented. Independent third-party audit(s) with focus on human/labor rights, to take place at mine site(s).	Closed with ongoing monitoring	Low
Artisanal mining/working conditions – warning sign	Allegations published about Artisanal mined ore, hand-picked under inhumane conditions, is processed by Finnish workers/ refineries	Allegations investigated and found to be unsubstantiated. Documentation along with third-party audit results provided to publisher which showed our cobalt supply chain to be in conformance with OECD Due Diligence Guidance and RMI's Downstream Assessment Program.	Closed with on- going monitoring	Low



### **Internal Systems of Control**

The company has updated its due diligence management system to be aligned with the OECD Guidance and RMI's Pilot Cobalt Refiner Due Diligence Standard. The company communicated its cobalt supply chain policy and sourcing requirements to all identified upstream suppliers. The company has implemented due diligence requirements to the management system. Supplier audits are carried out as part of the due diligence process in minimum every five years. In addition, assessments of high-risk suppliers were conducted to gain confidence that cobalt sourced by the company presents a low risk of harm as defined by OECD Annex II.

The company controls the origin of material through several processes. These include Chain of Custody documentation control, material balance calculations, weight integrity control, material review and assay prior to feed into process.

The company refers to RMI's publicly available grievance mechanism to collect information on grievances from interested parties. This <u>form</u> is available at RMI's website.

The grievance mechanism allows anonymous incident reporting and whistleblower protections. Any grievance will be reported to the company and is further reported to the company's management system for further assessment. The assessment of any grievance is done by the Responsible Sourcing Steering Group which also determines suitable actions to the incident.

### **Record Keeping System**

The company requires that all records relating to the due diligence program are maintained for a minimum of five years and that they must be properly used and safely stored in our online company database.

#### 6. Risk Identification

The company has a robust process to identify risks in the supply chain.

Firstly, referring to the risks in the company's supply chain policy, the company has a procedure to identify CAHRAs. The procedure includes the resources used, the criteria to define a "conflict-affected and high-risk" area as well as the frequency with which our determination is reviewed.

With respect to conflict-affected and high-risk areas, three key factors are assessed – conflict, governance, and human rights.

Conflict – information that allows assessing whether the area is affected by an on-going armed conflict or post-conflict instability.

Governance – information that allows assessing the extent of weak or non-existing governance.



Human rights – information that allows assessing whether the area is witnessing widespread and systematic violations of international law, including human rights abuses.

The company uses the following publicly available resources to determine CAHRAs:

Key factor	Resource	Red flag criteria for	
		resource	
Conflict (global)	The <u>Heidelberg Conflict Barometer</u> provides conflict maps, representing an annual snapshot of the presence of armed conflict.	4 (Limited war) or 5 (War) points.	
Governance (global)	World Governance Indicators reports aggregate and individual governance indicators for over 200 countries and territories, for six dimensions of governance.	On average, among the weakest 5%.	
Human rights (global)	The Office of the High Commissioner for Human Rights (UN Human Rights) is the leading entity on which provides human rights information by country basis.	Assessment of information by country by the RS Steering Group	

The information sources are reviewed and updated annually. If the availability of the open information source changes or the source is considered inadequate, the resource can be replaced, or additional information can be obtained from other resources. The other information sources that can be used are listed in the "Commission recommendation (EU) 2018/1149" document. The quality and suitability of the information sources will be assessed regularly, and any changes will be approved by the RS Steering Group.

Secondly, the company has a Know Your Supplier (KYS) procedure to include information concerning supplier legal status and identity, supplier mapping and potential risks. The company's Responsible Sourcing Steering Group reviews and provides information to the Purchasing Team. Whenever inconsistencies, errors or incomplete information is identified in the KYS form, the company communicates the improvement areas to suppliers and requests an updated form. If red flags were identified, the company would further engage with its suppliers to clarify and improve the documents as needed.

Thirdly, the company has requested origin information for each material transaction and ensured that it was able to determine the transaction origin, transportation route, as well as direct suppliers' names and locations.

Fourthly, all information collected was reviewed by the company against identified CAHRAs, sanction lists, local laws, and internal sourcing requirements.

#### Risk assessment

For material and supply chains, which were determined to be "high-risk", the company conducted enhanced due diligence. This included:

- Assessing the context of CAHRA's.
- Verifying the chain of custody.
- o Assessing the activities and relationships of upstream suppliers.



- Identifying locations and qualitative conditions of the extraction, trade, handling, and export of minerals.
- o Conducting on-the-ground assessments.

To map the factual circumstances and assess risks in the high-risk supply chains, we relied on the following:

The company conducted basic research on the CAHRAs identified in our supply chain. This included publicly available reports regarding the governance, security, and human rights context of the countries as well as reports specifically mentioning human rights abuses related to cobalt mining practices. Secondly, the company completed a stakeholder mapping to inform our stakeholder engagement strategy. To complement the mapping, the company required our direct suppliers to provide the names, locations and types of business operations for each supply chain actor between the mine sites and the in-country exporter. The company conducted an enhanced KYS process for all upstream actors. Working with our supply chain partners, we collected chain of custody documentation for material transactions and ensured that it was able to determine the transaction origin, transportation route and protection of the material during transit.

A third party has conducted an on-the-ground-mine-site assessment for a supplier located in a CAHRA using the ISAE 3000 methodology (including the OECD Annex II risk assessment) during 2021 and concluded that risks of contributing to conflict or involving human rights abuses or financial wrongdoings were low.

# 7. Risk Mitigation

The company's Supply Chain Policy defines three possible risk mitigation strategies in accordance with the OECD Guidance Annex II Model Policy:

- 1. Continuing trade throughout the course of measurable risk mitigation efforts.
- 2. Temporarily suspending trade while pursuing ongoing measurable risk mitigation.
- 3. Disengaging with a supplier after failed attempts at mitigation or where a company reasonably deems risk mitigation not feasible or unacceptable.

In 2021, the company has taken following Due Diligence activities:

Grievances through the Grievance Mechanism:	0	
Grievances through other sources:		
Deviations from the internal systems of control:	0	
Completed investigations from the deviations:	0	
Prompted a high-risk supplier to conduct an on-the-ground		
assessment of their supply chain:	0	
Risk Mitigation - Number of discontinued suppliers:	0	
Risk Mitigation – Number of suppliers not considered due to		
unknown origin:	5	
Risk Mitigation - Temporarily suspended trade:	0	
Risk Mitigation - Continuing trade throughout risk mitigation efforts:	0	